

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 3 JANUARY 1972
ISSUE III

Remimeo
HGC Admin Hat

HGC ADMIN

CHECKLIST OF STANDARD AUDITING FORMS
AND SUPPLIES

The following is a checklist of standard prepared lists and forms used in auditing. HGC Admin is responsible for having each of these filed and labelled and always available in adequate quantities for auditor use.

1.	HCOB 19 Mar 1971	L1-C	_____
2.	HCOB 11 Apr 1971	L3-B	_____
3.	HCOB 18 Mar 1971	L4-B	_____
4.	HCOB 24 Apr 1969	Preclear Assessment Sheet	_____
5.	HCOB 25 Sep 1970	Addition to PC Assessment Sheet	_____
6.	HCOB 8 Jan 1971	CS-1	_____
7.	HCOB 19 May 1969	Health Form	_____
8.	HCOB 17 Jun 1970	Various O-IV Processes	_____
9.	HCOB 17 Jun 1970	Triple Grades	_____
10.	HCOB TECH FORM 17 Oct 1963	R2SC Slow Assessment by Dynamics	_____
11.	HCOB 14 Aug 1964	Prepcheck Buttons	_____
12.	HCOB 20 Nov 1971	HAS Specialist Auditing PGM	_____
13.	HCOB 9 Aug 1969	LX-1	_____
14.	HCOB 3 Aug 1969	LX-2	_____
15.	HCOB 5 Nov 1969	LX-3	_____
16.	HCOB 14 Sep 1971	Word Clearing C/S No. 1R	_____
17.	HCOB 12 Oct 1971	Word Clearing C/S No. 2R	_____
18.	HCOB 14 Sep 1971	Post Purpose Clearing C/S No.1R	_____
19.	HCOB 30 Jun 1971	Word Clearing Series 8RR	_____
20.	HCOB 21 Jul 1971 (Rev 9 Aug 1971)	Word Clearing Correction List	_____
21.	HCO PL 8 Aug 1970	Green Form	_____
22.	HCOB 31 Dec 1971	C/S Series 53 R	_____
23.	HCOB 13 Mar 1971	HI - IO TA (Revised)	_____
24.	HCOB 3 Dec 1971	GF 40 X RR	_____
25.	HCOB 29 Oct 1971	Int Correction List	_____
26.	HCOB 28 Aug 1970	Out Point - Plus Point Lists	_____
27.	HCOB 30 Jul 1970	Confessional Repair List	_____

OTHER MATERIALS REQUIRED:

1. Auditor Report Forms _____
2. Auditor Work Sheets _____
3. Summary Report Sheets _____
4. Pens (Blue, black, red, green) _____
5. Colored paper for FESSs and PGMs . Red _____
Blue _____
Yellow _____
6. Paper clips _____
7. Rubber bands (or elastic garters) for folders _____
8. Spare folders _____
9. PC cans of various sizes _____
10. Footplates _____
11. Spare E Meters with charged batteries (for
emergency only as auditors provide their own) _____
12. Auditor/PC assignment forms _____
13. Weekly HGC stat report forms _____

Add items to above as new items issued.

Changed dates on above as revisions issued.

Tech Prod Off
for
Training & Services Aide
for
L. RON HUBBARD
FOUNDER